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STREAMLINING THE ISSUING OF CURFEW PERMITS

Measures are taken to impose curfew from time to time to prevent people from violating the provisions and regulations of Quarantine and Prevention of Diseases Ordinance to prevent the spread of Coronavirus Disease (COVID-19).

It has been observed that people gather in large numbers to get curfew permits in such situations. Therefore, a mechanism has been introduced to streamline the issuing of curfew permits.

1. Issuing curfew permits through Police Headquarters

Curfew permits for Industries/Institutions/Companies with 50 or more employees located in Colombo District of Western province will be issued by the Police Headquarters.

2. Issuing Curfew permits through the Office of the Deputy Inspector General of Police in Charge of the Province

Curfew permits for Industries/Institutions/Companies with 50 or more employees located in Gampaha and Kalutara Districts of Western province will be issued by the Office of the Deputy Inspector General of Police in Charge of Western Province.

Curfew permits for Industries/Institutions/Companies with 50 or more employees located in other provinces will be issued by the Offices of the Deputy Inspectors General of Police in Charge of the respective Provinces.

3. Issuing Curfew permits through the Office of the Superintendent of Police in Charge of the Division

Curfew permits for Industries/Institutions/Companies with 10 or more but less than 50 employees located in each Police Division will be issued by the respective Offices of the Superintendents of Police in Charge of the Divisions.

- 4 Issue by Police Stations
 - i) Issuing curfew permits for industries / institutions / companies that less than 10 employees are employed, located within the police area
 - ii) Issuing to individuals on extreme humanitarian reasons, is done at the police station level.

Instructions for applying for permits

As per the above, after determining the office, which the application should be made to obtain curfew permits for your factory, institution or company, you are informed to submit the applications for obtaining curfew permits directly to the said office.

- 1 Every person / head of the factory/institution/company applying for curfew permits should submit an application that contains the following particulars along with a covering letter to the relevant office as mentioned above.

- ❖ Application for curfew permits for vehicles should be made in the following format.

Serial No.	Name	Vehicle Number	Route		Duration	
			Departure	Destination	From	To

- ❖ Application for curfew permits for persons should be made in the following format.

Serial No.	Name	Identity Card Number	Route		Duration	
			Departure	Destination	From	To

- 2 The reason for applying for a curfew permit should be mentioned in all applications, and it should be affirmed at the time of application that the vehicles and persons, which are being applied, are essential to maintain the functions of the said institution, and sending these persons and vehicles to relevant areas is done on an essential reason.
- 3 The route of the vehicle should be specifically mentioned, and curfew permits will not be issued for any vehicle or person for traveling throughout Sri Lanka. However, curfew permits can be obtained to travel across the district boundaries as per requirement.
- 4 It is considered that every person / Head of factory/institution/company, who applies for curfew permits, is making such application after ascertaining the risk of infecting Coronavirus (Covid 19) to the employees of the said institution as a result of obtaining curfew permits to him/his employees.
- 5 As the measures have been taken to impose curfew in order to prevent citizens from violating the regulations of Quarantine enacted to halt the spread of Coronavirus (Covid 19), all curfew permit holders should strictly adhere to the health safety instructions provided by the Director General of Health Services.

Employees of the following Ministries, Departments, Corporations, Boards, Authorities and Institutions are authorized to use their official identity cards as curfew permits.

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| 1. Presidential Secretariat | 9. Central Bank of Sri Lanka |
| 2. The Prime Minister's Office | 10. Civil Security Department |
| 3. All Embassies and High Commissions | 11. Department of Health |
| 4. Ministry of Foreign Affairs | 12. Department of Health Services |
| 5. Ministry of Finance | 13. Department of Immigration & Emigration |
| 6. Ministry of Health and Indigenous Medical Services | 14. Department of Agriculture |
| 7. Ministry of Defence | 15. Sri Lanka Railways |
| 8. Ministry of Agriculture | 16. Department of Prisons |
| | 17. Department of Posts |

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| 18. Department of Agrarian Development | 30. Ceylon Petroleum Storage Terminal Limited |
| 19. Department of Fire and Emergency Services | 31. Sri Lanka Transport Board |
| 20. Excise Department | 32. Board of Investment of Sri Lanka |
| 21. District Secretariats | 33. Ceylon Electricity Board |
| 22. Divisional Secretariats | 34. Lanka Electricity Company (Private) Limited |
| 23. Sri Lanka Customs | 35. National Water Supply and Drainage Board |
| 24. SriLankan Airlines | 36. Sri Lanka Ports Authority |
| 25. Airport & Aviation Services Limited | 37. Lanka Shipping Company Limited |
| 26. Sri Lanka Telecom | 38. Consumer Affairs Authority |
| 27. Department of Government Printing | 39. All Public And Private Banks |
| 28. Ceylon Petroleum Corporation | 40. All Private Hospitals |
| 29. Co-operative Wholesale Establishment | 41. All Insurance Companies |
| | 42. All Media Stations |
| | 43. All Local Government Bodies |

However, disciplinary actions will be taken under the provisions of the establishment, and legal actions will be taken under the provision of criminal law against people who misuse their official identity card without any service requirement, when the curfew is enforced.

Further, it is firmly notified to above institutions to employ minimum number of employees and to take measures to keep records on date, time, place or area, and vehicle number regarding the said employees who travel for essential services.

Inspector General of Police
Sri Lanka Police